

MINUTES

Briercliffe Parish Council.

Date of Meeting: Tuesday 16th October, 2018. Venue: Briercliffe Community Centre.

Present at the Meeting:-

Cllr. Mr Russell Hawkes (in the Chair), Cllrs. Higham, Adam Dack, Frost, Vincent and Eastwood. Also present, Borough Councillor Mrs Anne Kelly and County Councillor Cosima Towneley (who was not present at the beginning of the meeting). About 24 members of the public were in attendance.

(These Minutes were taken by Cllr Roger Frost acting on behalf of the Clerk who is recovering from an operation).

1. Apologies.

There were received from Cllrs Dack and MacIvor.

2. Declarations of Interest.

There were none.

3. Formal resolution to Adjourn the Meeting for Public Participation.

RESOLVED, that this be the case.

3a. Calico Royal Court Update. There was no one present from Calico but the Chairman indicated that he would contact Calico about an issue raised by residents with the Council about future maintenance of the site.

3b(i). Public Questions submitted by residents in writing. There had been two public questions that fell into this category and both have been replied to by the Chairman acting on behalf of the Clerk.

3b(ii). Public Questions.

3b(ii) (a). Kimberley Close. A resident asked about the disappearance of the cul-de-sac signs and asked for their replacement. The resident was also concerned about parking by non-residents on what is a site with limited parking, the parking of works vehicles used by non-residents and the disturbance these have caused to residents. It was pointed out that most of these matters have been raised before by the Parish Council and Borough Members but that little had been done by the LCC. A member of the public informed the Council that the LCC is now sending its traffic officers to deal with similar problems in Padiham and Hapton. He suggested that Briercliffe might seek similar treatment. It was RESOLVED to ask Cllr Kelly to intervene and to pass the problems to County Cllr Towneley.

3b(ii) (b). Financial Irregularities. A question was asked about potential financial irregularities with regard to the Parish Council. The Chairman said that he had answered the questions to another member of the public and that his letter was a matter of public record and could be seen by anyone. If there were other matters they would be responded to in like manner.

3b(ii) c Walshaw Mill. A question was asked about the planning application to demolish Walshaw Mill and build 52 houses on the site. The questioner raised concerns about the potential

use of traffic lights, a potential one-way system in the village and the poor state of Talbot Street. The Acting Clerk answered the question saying that he, and Cllr Vincent, had taken it on themselves to respond to the application. They had raised issues about traffic, the number of houses on the site and a number of heritage issues. The letter was available to be viewed by residents. He said that the observations made by the questioner will be brought to the attention of the Planners in Burnley.

3c. **Police Report.** There were no police at the Meeting and no written Report had been made available to the Parish Council.

3d. **County Council Report.** County Councillor Towneley was not present at this stage in the Meeting but, later in the meeting, she responded to an observation about the state of Cockden Bridge and the work that seemed to have stopped on Halifax Road.

3e. **Borough Councillors Report.** A copy of the Report is attached to these Minutes. Cllr Kelly attended the meeting and was helpful in resolving a number of issues.

4. Resolution to formally **reconvene the Meeting** of the Parish Council. RESOLVED.
5. **Minutes of the September Meeting.** RESOLVED, proposed by the Chair and seconded by Cllr Eastwood, that they were a true record of the Meeting.
6. **Matters Arising out of the above.** The Chair indicated that he would contact Calico about the matters indicated at 3a, above. The grit bin for Robin House Lane – Cllr Kelly would look into this.
7. **Clerk's Report.** Cllr Frost informed the meeting that he had received information about the Aviva Community Fund, which he thought that the Parish Council might appeal to with regard to the further development of the Woodland Project or, working with the LCC and Burnley Council, the refurbishment of the Thursden Picnic Site. There was also information about local scams from the LCC and Burnley BC had sent information about the Remembrance Day Services in Burnley. Briercliffe would be represented by the Deputy Mayor, Cllr Mrs Kelly.
8. **Updates/Reports.**

8:1. **Chair.** The Chair indicated that the Parish Council's Newsletter was now with the printers. He wished to thank Michael Greenwood for dealing with a recently fallen tree on land owned by the Parish Council. A number of garage and allotment applications are being dealt with.

8:2. **Members of the Parish Council.**

8:2:1. There was no further information about the **Forest School**. The Chairman will contact the applicant about this and Report back to the next meeting of the Council.

8:2:2. **Grit Bin for Robin House Lane.** See, item 6 above.

8:2:3. **Briercliffe Remembrance Day Service.** The Acting Clerk reported that this was in the process of being planned. He had been asked to write to all three churches with details of these plans and this will be done over the next few days. The Church Service is to be held at Haggate Baptist Church and is to be led by Rev Brian Davison who will also lead the Service at the War Memorial Grounds at the Bowling Green. A bugler is likely to be present and a sound system is to be put in place by a local electrical contractor who will be contacted by Cllr Frost. The Committee at the Bowling Green are to make the paths inside the Green

available for the larger numbers of people who may attend this year. Wreaths have been ordered and will be collected by Cllr Frost. Refreshments have been organised.

8:3. **Community Centre Update.** Cllr Kelly indicated that things were going well at the Centre. A new martial arts booking had been accepted. The chairs had been refurbished. New keys had been distributed.

8:4. **The Parish Council Website.** The Parish Council's website is being used.

8:5. **Heritage Issues.** Cllr Frost said that he not completed either of the projects largely because of illness but he would try to get matters resolved as soon as possible.

9. **Bills for Payment.**

RESOLVED, that the Bills from Briercliffe Community Centre (at £64), Greenwood's (at £345), at P3 Computers (at £98-40p) and from Blakey's (for £107-93p and £24) be paid.

10 and 11. Items 10 and 11:1 to 11:9, about Income received, Petty Cash, various reconciliations and Bank Accounts were NOTED. (Detailed information, See Parish Council records which are open to the public).

11:10. **HM Customs & Excise.** This refers to an on-line method of reclaiming VAT which, when the Clerk returns, he should consider.

12. **Reports from Committees.**

12:1. **Request to Reconstitute the Planning Committee/Working Group.** RESOLVED, that the Planning Committee be re-constituted with the following members, Cllrs Frost, Vincent, Eastwood and Adam Dack. The Committee will look at its terms of reference and will meet when a Planning Application, or a planning issue, needs to be addressed.

12:2. **Any Other Reports.** There were none.

12:3. **Dates, venues for any forthcoming meetings.** A meeting for the Lengthsman Committee to meet was discussed but no date was given.

13. **Reports from Working Groups.**

13:1. **Allotments WG.** This was still being set up, and, once Cllr Higham has re-written the WG terms of reference, pre-indicated interested tenants will be contacted to see if something is viable for the future overseeing of Parish Allotments. Cllr Eastwood was thanked for his work on new locks for the barriers. Various vacancies were listed for both pens and allotment gardens. Garages were also included. A skip was needed for the allotments.

13:2. **Co-options Working Group.** The work of this Group could not get underway until members of the public are appointed to the Committee. At the present time one member of the public has let his name go forward. Two others are required. An advert has been placed in the Newsletter.

13:3. **Dates and venues for any forthcoming Meetings.** None have been listed.

14. **Planning Applications.**

14:1. **The application at Walshaw Mill.** (See 3b(ii)c, above).

14:2. **Any other applications.** There were none.

14:3. **Report on Low Sym application.** It has not been possible to arrange a meeting at Low Sym.

14:4. **Long Term Maintenance at Royal Court.** This matter is the result of a letter from a member of the public asking the help of the Parish Council. (See, item 3a, above).

15. **Correspondence.**

15:1. NALC 2019 Spring Conference. This matter was NOTED by members.

16. **Date and Venue of the November Meeting.** Tuesday 20th November, 2018, at 7-30pm at Briercliffe Community Centre at which meeting arrangements will be made for the delivery of Christmas Parcels.